

R-15-76

**RESOLUTION AUTHORIZING THE AWARD OF A “FAIR AND OPEN” CONTRACT
RFP – PROFESSIONAL PLANNING SERVICES FOR THE PREPARATION OF A
MASTER PLAN REEXAMINATION AND A NEW MASTER PLAN**

WHEREAS, the Borough of Highlands has a need for professional engineering/planning services for preparation of a Master Plan Reexamination and a new Master Plan; and

WHEREAS, the Borough has through the fair and open process, advertised on its website and in the Asbury Park Press on November 19, 2014, the solicitation for receipt of proposals from professional engineering/planning firms for said services and (1) one proposal was received; and documented on December 5, 2014; and

WHEREAS, the Borough has through the fair and open process, advertised for a second time on its website and in the Asbury Park Press on February 4, 2015, the solicitation for receipt of proposals from professional engineering/planning firms for said services and (3) three proposals were received; and

Maser Consulting:	\$49,965.00
Heyer, Gruel & Association:	\$50,000.00
T & M Association	\$48,900.00

WHEREAS, the Borough has reviewed the proposal received and it was determined that T & M Associates, 11 Tindall Road, Middletown, NJ , satisfies the requisites contained in the request for proposals to be considered for professional services that the Borough may require during the contract year; and

WHEREAS, this contract is to be awarded for the price not to exceed \$48,900.00 as provided in the proposal with the certification of funds being provided by the Chief Financial Officer

Account: Bond Ordinance O-14-11

Patrick DeBlasio, Chief Financial Officer

NOW THEREFORE BE IT RESOLVED, by the Borough of Highlands Council as follows:

1. The firm of T & M Associates is hereby retained to provide professional engineering/planning services for an amount not to exceed \$48,900.00.
2. The contract is awarded through the fair and open process as a Professional Service in accordance with NJSA 19:44A-20.5 et seq. and in accordance with NJSA 40A:11-5(1)

(a) because it is for services performed by persons authorized by law to practice a recognized profession.

3. A copy of this Resolution as well as the contract /proposal shall be placed on file with the Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish a public notice of this award as required by law.

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
CARD				x		
KANE		x	x			
REDMOND						x
RYAN	x		x			
NOLAN						x
ON CONSENT AGENDA			YES	x	NO	

DATE: March 18, 2015

Carolyn Cummins, Borough Clerk

I hereby certify this to be a true copy of Resolution R-15-76 adopted by the Governing Body of the Borough of Highlands on March 18, 2015.

Carolyn Cummins, Borough Clerk